



DESTINY & DOMINION BIBLE TRAINING CENTER



Student Handbook

STATEMENT OF FAITH

The Scriptures: The Bible is the inspired Word of God, the product of holy men of old who spoke and wrote as they were moved by the Holy Spirit. We accept the New Covenant, as recorded in the New Testament, as our infallible guide in matters pertaining to conduct and doctrine. (2 Timothy 3:16; 2 Peter 1:21; Thessalonians 2:13).

The Godhead: Our God is one, but manifested in three Persons – the Father, the Son and the Holy Spirit, being co-equal. (Deuteronomy 6:4; Philippians 2:6) God the Father is the Sender of the Word (logos) and the Begetter (John 14:28, 16:28, 1:14) The Holy Spirit proceeds forth from both the Father and the Son and is eternal (John 14:16, 15:26).

Man, His Fall, And Redemption: Man is a created being, made in the likeness and image of God, but through Adam's transgression and fall, sin came into the world. The Bible says, "*...all have sinned, and come short of the glory of God,*" and "*....there is none righteous, no not one*" (Romans 3:23, 3:10) Jesus Christ, the Son of God, was manifested to undo the works of the devil and gave His life and shed His blood to redeem and restore man back to God (Romans 5:14; John 3:8). Salvation is the gift of God to man, separate from works and the Law, and is made operative by grace through faith in Jesus Christ, producing works acceptable to God. (Ephesians 2:8-10).

The Virgin Birth of Jesus Christ is as follows: Christ, the Son of God, became man by taking to Himself a true body and a reasonable soul, being conceived by the power of the Holy Ghost, in the womb of the Virgin Mary, and born of her yet without sin. (Matt. 1:22,23; Is.7:14; Luke 1:11-17; Luke 2:27-35)

Eternal Life And The New Birth: Man's first step towards salvation is Godly sorrow that worketh repentance. The new birth is necessary to all men and, when experienced, produces eternal life. (2 Corinthians 7:10; 1 John 5:12; John 3:5).

Commandment of Love: God has commanded us to love Him with all our hearts, with all our mind and with all our strength, and also to love our neighbours as ourselves. (Matthew 5:43-48; Matthew 22:37-40; 1 Corinthians 13: 1-13)

Water Baptism: Baptism in water is a declaration to the world that a believer has died with Christ and that they have been

raised with Him to walk in newness of life. (Matthew 28:19; Acts 10:47; Romans 6:4).

Lord's Supper: The celebration of the Lord's Supper by eating of the bread and drinking of the cup is a remembrance of Jesus. (1 Corinthians 11:24-30).

Baptism In The Holy Ghost: All believers are entitled to, and should ardently expect and earnestly seek, the promise of the Father—the Baptism of the Holy Spirit—according to the command of Jesus Christ. With this comes the endowment of power for life and service and the bestowal of gifts and their uses in the work of the ministry. This experience is distinct from and subsequent to the experience of the new birth. The Baptism in the Holy Ghost and fire is a gift from God as promised by the Lord Jesus Christ to all believers in this dispensation and is received subsequent to the new birth. This experience is accompanied by the initial evidence of speaking in other tongues as the Holy Spirit gives utterance. Speaking in tongues is not the ultimate goal in walking with Jesus; the ultimate goal is exercising the fruits of the spirit and obeying His Word. No one is disqualified from serving at Destiny & Dominion if they do not speak in tongues. (Luke 24:49; Acts 1:4-8, 2:38-39, 10:44-46, 11:14-16, 15:7-9; 1 Corinthians 12:1-31; Matthew 3:11; John 14:16, 17; Acts 1:8, 2:38, 39, 19:1-7, 2:1-4; Galatians 5: 16-26).

Sanctification: The Bible teaches that without holiness no man can see the Lord. We believe in the Doctrine of Sanctification as a definite, yet progressive work of grace, commencing at the time of regeneration and continuing until the consummation of salvation at Christ's return. (Hebrews 12:14; 1 Thessalonians 5:23; 2 Peter 3:18; 2 Corinthians 3:18; Philippians 3:12-14; 1 Corinthians 1:30).

Divine Healing: Healing is for the physical illnesses of the human body and is wrought by the power of God through the prayer of faith and by the laying on of hands. It is provided for in the Atonement of Christ and is the privilege of every member of the Church today. (Mark 16:16; James 5:14, 15; 1 Peter 2:24; Matthew 8:17; Isaiah 53:4, 5).

Blessed Hope: Jesus is coming to gather all His saints to Heaven. (1 Corinthians 15:51-52; 1 Thessalonians. 4:16-17; 2 Thessalonians 2:1).

TABLE OF CONTENTS

Statement of Faith	1
Word from the President	5
Welcome from the Dean.....	6
Mission Statement	7
General Information.....	8
Student Policies	
Standard of Conduct.....	9
Discipline of Students.....	10
Student Honour Code.....	10
Sexual and Other Harassment Policy.....	12
Student ID Badges.....	13
Class Attendance Policy.....	14
Student Category.....	16
Academic Standards	17
Auditing a Course.....	17
Academic Termination.....	18
Graduation Requirements.....	18
Transcripts.....	18
Financial Information.....	19
Philosophy.....	19
Fee Schedule.....	19
Enrollment Process.....	21
Entrance Requirements.....	21
Prerequisites.....	21
Application Deadline.....	21
Calendar Year.....	21
Transfer.....	21
Admission/Registration.....	22
Application Process.....	22
Registration and Confirmation.....	23
Classes Begin.....	23
Duration of Courses.....	23
Time Schedule.....	23
Educational Rights and Privacy.....	23
Non-Discriminatory Policy.....	24

Undergraduate Programs.....	25
Certificate of Theology.....	25
Associate Certificate of Theology.....	25
Advanced Certificate of Theology.....	26
Undergraduate Course Description	27
Biblical Studies.....	27
Theology.....	28
Specialized Topics.....	30

Acknowledgement: Unless otherwise stated, all scriptural quotes are from the New King James Version. Copyright © 1982 by Thomas Nelson, Inc.

WORD FROM THE PRESIDENT

I would like to welcome you to Destiny & Dominion Bible Training Center. This will be an opportunity to achieve the vision of bringing every Christian to maturity so they can glorify God in all aspects of their life.

Christian Education is a long road, centered in the Word of God and Christ-honouring education through home, church and school.

Through a solid Biblical foundation we would like you to grow as Jesus grew, in wisdom and stature, and in favor with God and men.

(Luke 2:52)



We believe that our students should be well prepared to become successful contributors to their world. To do this, they need to understand the world in which they live.

We want our students to know the truth of God. We want them to know the saving grace of Jesus Christ. We want them to develop a Godly perspective and Biblical world and life view.

"The fear of the Lord is the beginning of knowledge; fools despise wisdom and instruction." (Proverbs 1:7)

Rev. Marcus G. Martinez
President & Founder

WELCOME FROM THE DEAN



Welcome Class to Destiny & Dominion Bible Training Center. We are looking forward to a year full of great accomplishments, as we endeavor here at Destiny & Dominion Bible Training Center to instruct students how to grow spiritually and obtain a closer relationship with God.

Courses are designed to minister to students of all levels of spiritual maturity and development, to better equip you to fulfill the commission and vision that God has given to you.

Are you ready to be launched out? There will be times when you will feel as though you are moving backwards, but I want to encourage you that God has you in His slingshot, and at the end of the race you are going to ask yourself, "How did I get so far ahead?" It is going to be because God Himself propelled you.

I look forward to working with each one of you. Remember, we are in this race together. I will end with a quote from one of my mentors. He would always say... "**I cannot be defeated and I will not quit!**" Let this saying drop into your spirit and allow this to be the focus of your time spent here at Destiny & Dominion Bible Training Center .

In Christ,

Rev. Lynette Farrier

Dean

MISSION STATEMENT

Destiny & Dominion Bible Training Center is fulfilling a vision given by our Lord to prepare and train the nations in the knowledge of His Word. Our mission is to equip, strengthen, and prepare men, women and youth from all walks of life, who are willing to carry out Jesus' command to "go and make disciples of all nations." (Matthew 28:19)

At Destiny & Dominion Bible Training Center, we are committed to provide you with a well-grounded bible education for you to fulfill your God given destiny.

Body of Christ: Each believer is an integral part. (Ephesians 1:22, 2:19-22; Hebrews 12:23).

Total Prosperity:

- a) Spiritual (John 3:3,11; 2 Corinthians 5:17- Romans 10: 9-10)
- b) Mental (2 Timothy 1:7; Romans 12:2; Isaiah 26:3)
- c) Physical (Isaiah 53: 4-5; Matthew 8:17)
- d) Financial (3John 2; Luke 6:38; 2 Corinthians 9:6-10; Philippians 4:19).
- e) Social (Proverbs 3:4)

Tithes and Offerings: We believe that members in the body of Christ are to give their tithes (*one tenth of all our increase*) back to the Lord and give offerings as they are led by the Spirit of God. In doing this, the local church will be able to maintain all financial responsibilities and to be able to maintain the biblical teachings of feeding the poor and giving to the widow, the fatherless and the homeless. (Malachi 3:8-12; 2 Corinthians 9:1-15; Proverbs 3:9-10; James 1:26-27)

Resurrection Of The Just And The Return Of Our Lord: The angels said to Jesus' disciples "...*this same Jesus, which is taken up from you into heaven, shall so come in like manner as ye have seen him go into heaven.*" His coming is imminent. When He comes, "... *the dead in Christ shall rise first: Then we which are alive and remain shall be caught up together with them in the clouds, to meet the Lord in the air....*" (Acts 1:11; 1 Thessalonians. 4:16, 17)

MISSION STATEMENT Cont'd

Following the Tribulation, He shall return to earth as King of kings and Lord of lords, together with His saints, who shall be kings and priests, He shall reign a thousand years. (Revelation 5:10, 20:6)

Hell And Eternal Retribution: The one who physically dies in his sins without accepting Christ is hopelessly, eternally lost in the Lake of Fire and has no further opportunity of hearing the Gospel or repenting. The Lake of Fire is literal. The terms "eternal" and "everlasting" used in describing the duration of the punishment of the damned in the Lake of Fire carry the same thought and meaning of endless existence as used in denoting the duration of joy and ecstasy of saints in the Presence of God. (Hebrews 9:27; Revelation 19:20, 20:10-15).

GENERAL INFORMATION

The purpose of Destiny & Dominion Bible Training Center is to prepare men and women by means of academic studies and practical preparation for leadership roles in the local church.

The Institute offers several programs of studies and personal disciplines, preparing men and women for Christian ministry and service consistent with the Word of God.

STUDENT POLICIES

STANDARD OF CONDUCT

Christian character is a vital concern of DDBTC. It is the responsibility of the student engaged in training at DDBTC to live an exemplary life.

Students must be diligent and responsible in meeting their financial obligations.

It is expected that students will avoid practices and forms of entertainment that are detrimental to personal growth in the Christian life.

Public displays of affection such as kissing, hugging, massaging backs, and so forth, are not considered appropriate behaviour.

The administration of DDBTC will not allow students to live immorally at any time, because God has plainly stated that He disapproves of immorality.

Therefore, DDBTC will not allow any type of physical or sexual activity/behaviour other than that which the Bible states is permitted for a husband and wife who are legally married.

This includes, but is not limited to, homosexual activities, fornication, adultery, pornography, and so forth which are immoral behaviours and are not permitted. Social dancing and the use of tobacco, intoxicants (including beer or wine), or habit-forming or illegal drugs are also considered inappropriate behaviour and are not permitted.

Violence or threats toward fellow students, instructors or other Destiny & Dominion personnel will NOT be permitted at any time.

Any student found actively involved in any of the above will be subject to immediate dismissal from school.

DISCIPLINE OF STUDENTS

The Dean or their appointed representatives will handle any discipline problems that may arise. Any student who is found to be acting in a manner that brings discredit to the Kingdom of God and/or DDBTC will be disciplined, even to the extent of suspension or expulsion from DDBTC.

STUDENT HONOUR CODE

When one is called to the ministry and commits him/herself to God's Word, God lays claim upon every aspect of the individual's entire life. It is a 24-hour-a-day commitment, and it applies personally, relationally, vocationally, socially, and financially, as well as intellectually. Therefore, much is expected of the student in the classroom and beyond.

The real certification each student must pursue is to one day hear Jesus say, "Well done, thou good and faithful servant." The real test we must all pass is not one given in the classroom, but is the test of life itself.

We ask each student to look beyond the rules of DDBTC and live life by a much higher principle. The rules are designed to encourage and promote a certain level of discipline. However, to be truly successful in life and ministry, one must have far more than an external compliance to rules or externally motivated discipline. Each student must cultivate an internal discipline, sense of conviction, motivation, and consecration within him/herself. Such a person does not seek to "do just enough to get by" or judge him/herself by the performance of others; rather, he/she gives God their very best, is conscientious, and is fully committed to the task at hand.

It is in this spirit that the DDBTC Code of Honour is written. It is not designed to be an external rule, but rather, to reflect and articulate the heartfelt commitment of an individual who is sincerely and genuinely seeking to be all that God wants him/her to be.

The DDBTC Student Honour Code:

I. In My Personal Life

I will seek to obey God's Word and glorify Him in every way.

I commit to conduct myself in such a way as to be a good witness for Jesus Christ and a positive reflection of DDBTC.

I will be a person of honesty and integrity in all of my dealing with others.

I will keep my total being under subjection, and will abstain from all illegal and sexually immoral acts, as well as from tobacco, alcohol, illegal drugs, and any other action or substance that is inappropriate for the temple of the Holy Spirit.

I will dress modestly, and will avoid places, practices and associations that are inappropriate for a Christian preparing for ministry.

I pledge to faithfully attend to my financial obligations, and to live within my income as a good steward, and will not carelessly leave unpaid debts behind me.

I recognize my responsibility to be a positive influence and to encourage spiritual growth in the lives of others. I will avoid any behaviour that would be detrimental to or a negative influence upon others.

II. As a Student

I will be respectful toward the Administration, Faculty, and Support Staff of DDBTC at all times.

I will submit to and obey all rules, policies, and guidelines set forth by DDBTC.

I will diligently apply myself to my studies and will seek to achieve optimum spiritual and intellectual benefit from my training.

I commit to putting forth every effort to maintain excellent

attendance and punctuality. This commitment extends not only to classes, but to all DDBTC assemblies and special seminars.

I will be honest on all exams and assignments, and will avoid any form of cheating, fraud, or plagiarism.

I will avoid any conduct that is detrimental to the learning process or others, both inside and outside of the classroom.

I will attend church services on a regular and consistent basis, and will seek to faithfully serve in my local church.

SEXUAL AND OTHER HARASSMENT POLICY-

Destiny & Dominion Bible Training Center does not and will not condone violations of students' rights to be free from unlawful harassment. Students will be expected to comply with this policy and take appropriate measures to ensure that such unlawful harassment conduct does not occur. All complaints of unlawful harassment will be promptly, thoroughly, and confidentially investigated and, when necessary, appropriate corrective action will be taken. Any person found to have unlawfully harassed another student will be subject to appropriate disciplinary action, up to and including dismissal from school.

Definitions of Harassment:

Any verbal or physical conduct that threatens, intimidates, or coerces another student, either directly or indirectly.

Verbal taunting (including racial and ethnic slurs) which in the student's opinion, impairs his or her ability to attend DDBTC.

Any unwelcome sexual advances, requests for sexual favours, and other verbal or physical conduct of a sexual nature when such conduct unreasonably interferes with a student's attendance at DDBTC or creates an otherwise offensive or "hostile" environment.

Sexual harassment DOES NOT refer to behaviour or occasional compliments of a socially acceptable nature. Sexual harassment DOES refer to behaviour that is unwelcome, personally offensive, lowers morale, and/or interferes with work effectiveness. Sexual harassment may take different forms, such as a "demand for sexual favours."

Examples of sexual harassment include but are not limited to:

Verbal: Sexual innuendoes, suggestive comments, jokes of a sexual nature, sexual propositions or threats.

Non-Verbal: Sexually-suggestive objects or pictures, graphic commentaries, suggestive or insulting sounds, leering, whistling, or obscene gestures

Physical: Unwanted physical contact including touching, pinching, brushing the body, or coerced sexual intercourse or assault.

Reporting Harassment Complaints:

School policy states that all complaints and reports of harassment must be immediately reported and documented. The complaint and investigation results will be taken seriously and held in strict confidence. Any student who feels that he or she is a victim of harassment should immediately report the matter or incident to the Dean's Office, at (416) 782-4673, Ext. 303.

Student ID Badges:

The student ID badges grant access to the classroom and the library.

Each student is given a student Identification (ID) badge bearing his/her name, student number and photograph.

After registration, you must have your ID badge with you at all times while attending DDBTC,.

Lost /or Forgotten ID Badge:

Should you temporarily misplace/or have forgotten your ID badge, a temporary one will be available for issue/purchase (for \$2.00) and will be valid for that day only.

If you have permanently lost your ID badge, a temporary ID badge will be given until a new one is issued. Please note, a fee of \$10 will be charged.

Class Attendance Policy

Regular attendance is required in all classes. Your attendance record is part of your training and can significantly affect your grade.

Emergency Absences

There is no excuse for absences, except in the event of extreme emergencies.

We understand that emergencies do occur (i.e., death in the family, hospitalization, severe cases of sickness, etc.) Absences for two or more days due to sickness will be considered excused.

Practical Ministry

All practical ministry forms (32 hours by mid-January) must be completed and the balance (32 hours) to be submitted by the end of **April of the current school semester** in order to graduate.

Late

Classes will start promptly at the scheduled time. If you are not in your seat, ready to begin at the scheduled time of 9:00 am, you are considered late.

After 10 minutes, you will be counted as absent. You will receive a late /absent slip from the class monitor, which you will need to present to your instructor before you are permitted to join the class. Lateness will not be tolerated and this will also affect your grades.

Consultation/Appointments

If a matter is school-related and/or pertains specifically to a class, a student may request an appointment with the Dean or a faculty member by completing and submitting a Student Consultation Request Form. This form can be picked requested from the DDBTC Information Desk or Student Representative and should be submitted to the Dean's Office or by email to btc@destinydominion.com, when the form has been completed.

Please note that appointments will be scheduled as quickly and conveniently as possible.

If a student who does not regularly attend Destiny & Dominion Word Ministries (church) desires to receive spiritual or personal guidance, he/she should go to their local church.

Exhortation and Assembly

Attendance is required at Exhortation by all students and Faculty members.

STUDENT CATEGORY

We recognize two types of Students:

Audit Students: Individuals attending the program where the goal is knowledge and completed the exams and writing assignments to qualify for a Certificate on completion of the Program. The regular application process is not required; however, a special application is required.

Certificate Students: Individuals registered in the program where the goal is to obtain a Certificate on completion of the program. These students must comply with all the requirements regarding final examinations, course test, writing assignments, etc.

ACADEMIC STANDARDS

If any student desires/needs to withdraw from his/her program, he/or she will need to communicate with the Registrar's office to inform the institution of their intention. The student will receive a "W" Withdrawn for that course but may complete the course for credit within the academic year of enrollment for a re-activation fee of \$25. After that time, the course will need to be repeated.

Under normal circumstances, if a student receives an "I" Incomplete in any course, the student has the opportunity to make arrangements with the course instructor for the necessary make-up work in order to receive a grade within the academic year the student is registered. As noted above, the course will need to be repeated.

AUDITING A COURSE

Students may audit a course in the program based upon completion of an audit application and payment of the appropriate fees. An audited course does not provide a grade nor does it count towards the completion of a certificate. Regular class attendance is required to maintain an audit indication on a transcript, but the student is exempt from the exam and course requirements. If a student desires to receive credit for an audited course, the individual will need to:

Complete the course exam and submit the required written assignments of the course within the academic year enrolled;
Repeat the entire course if done after the academic year registered.

ACADEMIC TERMINATION

Unsatisfactory academic performance (may be the reason for the course teacher to require additional make-up work until a passing grade of at least 70% is obtained and/or the student will be put on probationary status. However, after the additional work and one semester of probation are completed the additional work and one semester of probation are completed and the GPA has not changed, the institution may terminate a student's enrollment or consistent delinquent assignments (see also conduct termination).

GRADUATION REQUIREMENTS

The graduation requirements for the conferring of certificates will be as follows:

Completion of all required course work in chosen program. Student must have maintained a 70% or above pass grade in exams and course work and research projects.

Payment of all financial obligation: tuition, fees, etc.

TRANSCRIPTS

A singular transcript for each program completed is available from the Office of the College. This is contingent upon the student's account being paid, all work complete, and a \$25.00 fee paid for each transcript year. The student must send a written request or a form from another college.

FINANCIAL INFORMATION

PHILOSOPHY

Faith Theological Seminary and Christian College, as well as Destiny & Dominion Bible Training Center, have the philosophy that a quality, spiritual education that trains an individual for service to the Lord Jesus Christ should not leave that individual with an oppressive financial debt.

We, therefore, have not sought the very costly accreditation that leads to qualification for government guaranteed student loans. Institutions using such loans generally charge the maximum tuition allowable, leaving the student with a sizable debt at the completion of their education. For those called to the ministry, it can be very difficult to obey God's calling with this type of debt lingering over their finances.

Faith Theological Seminary and Christian College also does not participate in government-sponsored grants. Our approach is to provide the most affordable quality, spiritual education that we can as a ministry to the Lord and to His servants.

FEE SCHEDULE

Registration Fee: \$50.00 CAD

Tuition Fee:

\$ 90.00 CAD per 2 day (3 credit) course

\$180.00 CAD per 4 day (6 credit) course

One course consists of class time, reading assignment, research papers, and independent study work may be required for these courses.

FEE SCHEDULE –Cont'd

	Year 1	Year 2&3
Registration fee:	<u>\$50.00 CAD</u>	<u>\$50.00 CAD</u>
Program Costs:		
Tuition and Textbooks	\$1,600.00 CAD	\$1,600.00 CAD
Graduation fees	<u>\$ 375.00 CAD</u>	<u>\$ 300.00 CAD</u>
Program cost:	<u>\$1,975.00 CAD</u>	<u>\$1,900.00 CAD</u>

Payments Plan 1 - Payments can be made in (1) or (2) installments with **no service charge**

Total Student cost:
(payment plan 1 + registration)

Year 1=	\$2,025.00 CAD
Year 2&3 =	\$1,950.00 CAD

Payment Plan: 2 - more than 2 payments **add \$75.00 for service charge**

Total Student cost:
(payment plan 2 + registration)

Year 1=	\$2,100.00 CAD
Year 2&3 =	\$2,025.00 CAD

The first payment is due before or on the first day of school in the amount of \$250.00 and the balance to be paid in equal monthly installments between October and April.

PAYMENT IS DUE by the 10th of each month!

For any of the payment plans, please note we will not accept post-dated cheques! Payments are to be made to Destiny & Dominion Bible Training Center via Interac, e-Transfer, cash or cheque. Information is online at dd.school
NSF Cheques: \$20.00 service charge

Registration fee of \$50.00: Non refundable, first time fee to be submitted with completed application package (include transcripts, high school diploma or equivalent for initial placement, and photograph).

All payments/fees must be paid in full in order to graduate. Commencement will be held towards the end of June in the current academic year.

ENROLLMENT PROCESS

ENTRANCE REQUIREMENTS: PROSPECTIVE STUDENTS

Applicants desiring to enter a certificate program at Destiny & Dominion Bible Training Center must have either earned a diploma from an accredited high school or have a GED equivalency by the time classes start. If an individual desires to obtain knowledge and does not want college credit, they may earn a certificate of completion without high school credentials; however, they will not be able to proceed beyond this level without a diploma or equivalent.

PRE-REQUISITES

It is the student's responsibility to ensure that program requirements and subject prerequisites are met as outlined in the course description. If you do not have the proper prerequisite(s), please speak to the Registrar.

APPLICATION DEADLINE

For an Admission package, call the school's Registrar. The applicant must complete the application form supplied in this package and submit it together with a \$50 non-refundable registration fee to the Registrar by the time established.

CALENDAR YEAR

All programs normally begin the Academic Year the first Saturday after Labour Day in September and continue until May. There is time off for the Christmas and New Year's holidays.

TRANSFERS

Students transferring to Destiny & Dominion Bible Training Center from another institution of higher learning must submit an official transcript from that institution and any other attended for matriculation consideration.

Students transferring will be granted credit for work done on an equivalent level and for similar amount of time in subjects that fit in the student's programs at Destiny & Dominion Bible Training Center.

ADMISSION/REGISTRATION

Registrations are accepted on a first-come, first-served basis. Submission of a registration form (with payment) does not guarantee enrollment. Course cancellations/changes may occur. See Refunds.

APPLICATION PROCESS

Completely fill out the registration forms. Incomplete registrations will be returned without processing.

- Include one recent **passport-size** pictures of yourself.
- Include a \$50.00, non-refundable registration fee.
- If you have never attended a college or university, submit proof of high school graduation or GED equivalency.
- Submit all official transcripts for each institution attended. Be sure to list all institutions on the application. Complete transcript request form attached to the application and mail to each institution. It is the student's responsibility for any fees required to obtain a transcript that must be sent to Destiny & Dominion Bible Training Center.
- If you are applying for life experience credit, submit a typewritten summary of your ministry that validates the subjects that you indicate in the portfolio provided. NOTE: you must have a minimum of ten (10) years' ministry experience; credit is only good for Undergraduate level courses.
- It is suggested that this process begin at least three (3) weeks prior to the beginning of the institute semester/class date.
- Once accepted, each student must sign a financial agreement for his or her tuition.

- Should you have any questions or need specific help in placement of a program, please contact Destiny & Dominion Bible Training Center's office to arrange an appointment with the Registrar.

REGISTRATION AND CONFIRMATION

Upon receiving his/her acceptance letter, the student must pay the tuition fees on/by the first day of school. A confirmation of registration will be given to you at the time of registration. Keep this document in a safe place as you will need it to confirm your enrollment with your teacher.

CLASSES BEGIN

2nd Saturday of September at 9:00 am. (online at dd.school portal)

DURATION OF COURSES

A new course will start the first Saturday of each month and will last four weeks for a 3 credit hours course and 8 weeks for a 6 credit hours course.

TIME SCHEDULE

We are offering classes every other Saturday from 9 a.m. to 3:00 p.m. divided as follows:

09:00 - 09:35 am	Worship & Prayer, Attendance
09:35 - 10:55 am	1st Session
10:55 - 11:00 am	Morning Break
11:00 - 12:00 pm	2nd Session
12:00 - 12:40 pm	Lunch Break
12:40 - 01:55 pm	3rd Session
01:55 - 02:00 pm	Afternoon Break
02:00 - 03:00 pm	4th Session

EDUCATIONAL RIGHTS AND PRIVACY

All information pertaining to a student submitted to the institute is confidential. Personal information such as addresses, telephone numbers, and so forth, given at the time of registration, will only be used for internal purposes.

When information is released, it must be with written consent from the student.

Complete academic records are maintained by the Office of the Registrar . Grades are issued at the end of each term in the form of a student academic report. Cumulative records are issued only upon written request.

The following information is considered confidential and can only be released to an outside or third party if specified in writing by the student:

- Details of the academic record
- Details of any disciplinary action
- Letters of recommendation and other communications of this type

The following information is not considered confidential:

- Dates of college attendance
- Whether or not the student graduated from D&DBTC
- Certificates(s) received and date(s) of graduation.

NON-DISCRIMINATORY POLICY

Destiny & Dominion Bible Training Center admits students of any race, color, nationality, ethnic origin, or gender. We do not discriminate on the basis of race, color, nationality, ethnic origin, or gender in administration of all policies, programs, and activities of the school.

UNDERGRADUATE PROGRAMS

DDBTC reserves the right to change or make substitutions in any and all programs without advance notice.

CERTIFICATE OF THEOLOGY

FIRST YEAR PROGRAM

Program Description: This course of study is designed to give the student a solid foundation in the Word of God; it is only an introduction to the Scriptures and should not be considered ample training for those desiring entrance into full-time Gospel ministry. The Certificate of Theology is a prerequisite to the Associate Certificate of Theology.

COURSE NO.	PROGRAM OF STUDY
PTH101	Principles of Faith
THE101	Bible Interpretation
OTS101	Old Testament Survey
NTS101	New Testament Survey
NTS102	Life & Teaching of Christ
PTH100	Practical Ministry I

ASSOCIATE CERTIFICATE OF THEOLOGY

SECOND YEAR PROGRAM

Program description: This course of study is designed to provide the student with a better understanding of church related ministry as described in the New Testament. The following program represents additional study beyond the Certificate of Theology. It is a prerequisite to the Advanced Certificate of Theology. This will provide the student with the Associate Certificate of Theology .

COURSE NO.	PROGRAM OF STUDY
HCH201	Church History
THE201	Church Government
PTH202	Evangelism & Discipleship
PTH201	Healing Ministry
NTS403	Pauline Epistles
NTS201	Hebrews (Covenant Theology)
THE403	Biblical Prophecy
PTH200	Practical Ministry II

ADVANCED CERTIFICATE OF THEOLOGY

THIRD YEAR PROGRAM

Program Description: This program is designed to enhance the student's knowledge of the doctrines and operations within the church, the body of Christ. This program is study above the Associate Certificate of Theology . This will provide the student with the Advanced Certificate of Theology.

COURSE NO.	PROGRAM OF STUDY
SYS301	Bible Doctrines I
SYS302	Bible Doctrines II
OTS402	Pentateuch
SPT404	Person & Work of Holy Spirit
PRE201	Homiletics
PTH301	Principles of Prayer
NTS402	Romans
NTS301	Pastoral Epistles
PTH300	Practical Ministry II

UNDERGRADUATE COURSE DESCRIPTIONS

BIBLICAL STUDIES

- NTS101 New Testament Survey** – A study of the twenty seven (27) books of the New Testament. An overview of each book, the author, and the central theme of each book will be considered.
- NTS102 Life & Teaching of Christ** – To provide an outline of the life and teachings of Jesus Christ, as well as an overview of the events in His earthly ministry.
- NTS201 Hebrews (Covenant Theology)** – A study of the book of Hebrews and emphasis on the “superiority of Christ” and His High Priest position.
- NTS301 Pastoral Epistles** – This is a comprehensive verse by verse insight into I & II Timothy and Titus. Qualifications for the ministry are examined in light of the relevance of these books for today’s Church.
- NTS402 Romans** – The most powerful doctrinal book of the New Testament will be examined with emphasis on the doctrines of salvation and man. Practical application of Christianity is emphasized.
- NTS403 Pauline Epistles** – A study of the letters by Paul will examine how his writings and revelations reveal the church’s position in Christ.
- OTS101 Old Testament Survey** – An overview of the message, author, and the main theme of the thirty-nine (39) Old Testament books.
- OTS402 Pentateuch** – A study of the first five books of the Bible, giving special emphasis to the creation, the fall, and the flood. The laws in history are treated through the Mosaic period.

THEOLOGY

- PTH100 Practical Ministry I** – Credit is awarded for active involvement in a helps ministry of a local church or ministry that totals 62 hours of supervised volunteer service during each academic undergraduate program.
- PTH101 Principles of Faith** – A course that helps to build a firm foundation in the fundamental principles of faith in God and His Word. Emphasis is on a growing faith in wisdom and balance.
- PTH200 Practical Ministry II** – The same requirements as described in Practical Ministry I.
- PTH201 Healing Ministry** – A biblical study of healing in the atonement with an examination of the healing ministry of Jesus and practical applications for healing today.
- PTH202 Evangelism & Discipleship** – To discover the New Testament pattern for evangelism by preparing a personal testimony and an effective Gospel presentation, as well as developing an understanding of the biblical meaning of discipleship/a disciple under discipline.
- PTH300 Practical Ministry III** – A continuation of the 62 supervised service hours for a local church or ministry; at this level, the student should have a clearer focus of the call of God concerning future ministry.
- PTH301 Principles of Prayer** – The purpose of this course is to present the principles of prayer, with its different kinds and functions in daily life, with an emphasis on learning to pray, seeking God on a daily basis.
- SYS301 Bible Doctrines I** – A general study of Bible doctrine dealing with five major areas of systematic theology, including: Bibliology, Theology, Anthropology, Harmartiology, and Soteriology.

THEOLOGY Cont'd

- SYS302 Bible Doctrines II** – A general survey of Biblical doctrine dealing with five major areas of systematic theology, including: Pneumatology, Christology, Ecclesiology, Angelology, and Eschatology.
- THE101 Bible Interpretation** – Various methods of Bible study, including the biographical and historical methods will be examined with an emphasis on various study aids and the Strong's Concordance.
- THE201 Church Government** – The emphasis of this course is to examine the ideal biblical pattern of leadership and government of the church of the Lord Jesus Christ. Special attention will be given to understanding the responsibilities of each office in church government and how misuse of terms has changed God's plan into man's plan.
- THE403 Biblical Prophecy** – This course will provide an introductory study and understanding of the prophetic ministry as a voice of revelation and illumination as established by God throughout the Bible.

SPECIALIZED TOPICS

HCH201 Church History – An overview of the origin of the Christian Church, its birth and development from the day of Pentecost to modern times with a specific focus on revivals in the 20th century and an overview of charismatic ministry.

PRE201 Homiletics – This course is designed to acquaint the student with the practical principles of preaching and teaching. Classroom experience will have a two-fold focus:

- A. to understand the preparation of the sermon outline,
- B. and the delivery of that sermon through verbal and non-verbal communication.

SPT404 The Person & Work of the Holy Spirit – This course will help the student to understand the Third Person of the Trinity; specifically, who He is, how He works, and the gifts that He provides the believer.

Our Commitment

At Destiny & Dominion Bible Training Center, we offer:

- A strong biblical foundation for Christians to gain confidence in their relationship with the Lord.
- Train and send forth anointed pastors, evangelists, teachers, missionaries, and other Christian workers. (Acts 13:2-3)
- To assist and encourage you in every way possible in the preparation of your life call.
- Knowledgeable and anointed teachers that will bring a wealth of experience to each class.
- A quality, spiritual education that train for service to the Lord at an affordable and moderate tuition fee.

DESTINY & DOMINION BIBLE TRAINING CENTER

3385 Lawrence Avenue East
(north of Bellamy Road North)
Scarborough, ON M1H 1A8

For more information
call 416-782-4673, Ext. 303
or 1-888-682-4673, Ext. 303
Email: btc@destinydominion.com
www.dd.school
or www.destinydominion.com

"The harvest truly is plentiful, but the labourers are few." Matthew 9:37